

OHIO STATE SOCIETY OF MEDICAL ASSISTANTS
Fall 2018 State Board Meeting

Date: Saturday 11/3/18

Where: UC -West Chester, OH

CALL TO ORDER: President Natasha Geno called to order 2:30 PM.

INVOCATION: Jennifer Krimaschewicz presented Invocation. 🙏

ROLL CALL: Secretary Amy Adams conducted the roll call:

Excused: Judy Kronenberger, Laura Mizicko, Julie Fogt, Clare Ley, Nicci Sutherland, Mary Elizabeth Browder, Judy Harlan, Jennifer Dietz, Melanie Shearer.

Absent: Agnes Root, Dawn Bell, Veronica Burgert, Karen Bacho, Rose Orologas, Karrie Held-Batog, Athena Shaffer, Diane Wedelken.

****Quorum present****

INTRODUCTION OF GUESTS: Diane Worlock, Diana Rogers, Peggy Duttweiler, Patty Furman, Lora Wilson, Tosha Jackson, Amber DeLashmutt, Angie Mitchell, Vanessa Gosser, and Janice Young.

READING AND APPROVAL OF MINUTES:

Minutes from the Summer Board Meeting 8/25/18

Amy McMasters made a motion to accept the board meeting minutes as previously distributed unless there are additions or corrections.

Ann Zeller mentions spelling error at end of report. Toledo-Lucas Chapter held CEU event 10/27/18.

Amy McMasters made a motion to accept summer board meeting minutes with corrections.

Dianne Moreland seconded the motion.

Vote taken.

Minutes Accepted.

CORRESPONDENCE:

President Natasha Geno reviewed four correspondence from AAMA.

1. Amendments to AAMA Bylaws submitted from Kathy Langley -Director of Board Services. These amendments did not affect any of the mandatory areas of the AAMA Bylaws, therefore state societies are **not** required at this time to make any changes to their own bylaws. See attached.

2. Nominations available for AAMA House of Delegates submitted by Lisa Lee – Chair, AAMA Nominating Committee. There are five elective offices open for 2019-20 year: Vice Pres, Secretary-Treasurer, and three Trustee positions. Nominations forms were made available. Copies of Officers and Trustees Qualifications made available. See attached.
3. Memo from AAMA Board of Trustees concerning membership categories and privileges. See Attached.
4. Memo from Sue Haws- AAMA President highlights from 2018 Nationals Board of Trustee Meeting. See attached.

OFFICER and DISTRICT COUNCILOR REPORTS:

Amy McMasters made a motion to dispense with the readings of Officer and District Councilor reports unless there is something to bring forward.

Dianne Moreland seconded the motion.

Vote Taken.

Motion Carried

COMMITTEE REPORTS:

Rebecca Azbell made a motion to dispense with the readings of the Committee reports unless there is something to bring forward.

Clare Hays seconded the motion.

Additions:

#24 Mary Buckley- Carol Watts states we will be able to give 5-\$1,000-dollar scholarships.

Baskets for next years State Conference should be about \$35.00.

Emergency Dues, those that need help, please get these to Carol as soon as possible.

#35 Public Policy –Deb Novak presents a possible collaboration with the National Association of Help Unit Coordinators with a Super Reginal Seminar. She mentions Loxie Kistler is involved. She states that either OSSMA or SWOCA Chapter could partner with the Super Reginal which involves N.KY, SE Indiana, SW Ohio.

Tentative date for Super Reginal is August 2019. Deb states we would need help lining up speakers. Strategic Planning and Public Relations Committees would oversee the event. Deb states she would need 8-10 volunteers to help with the Super Reginal.

#37 Strategic Plan –Aimee Quinn states she needs one more member to be on the Strategic Planning Committee. She states the Strategic Plan needs renewed/replaced. Current 5- year Plan has expired. It was offered to do a new 2-year Plan.

Aimee states the Membership Chair/Committee will be overtaking the Mentoring Program from the Strategic Plan Committee. It was suggested the Vice Pres of State collaborate with Chapter Presidents on membership and mentoring. To be worked on a more local level.

Suggestion to omit the CEU offered for Knowledge Bowl. It was suggested that for Knowledge Bowls to be an event for students and first timers to State Conferences.

It was suggested to omit sections 8 and 9 from Leadership Plan.

Amy McMasters made a motion to table all the above recommendations as this is too much to take in at one time without visualizing the whole report.

Ivana Susanek seconded the motion.

Vote taken.

Motion Carried.

#40 Social Media – Clare Hays states she has been posting frequently through the OSSMA Facebook page. Please continue to forward correspondence through Clare and she will get it posted.

Rebecca Azbell made a motion to accept the Committee reports and additions as reported.

Clare Hays seconded the motion.

Vote taken.

Motion Carried.

UNFINISHED BUSINESS:

Strategic Planning Committee suggestions from Aimee Quinn.

It was decided to table this until Winter Board Meeting.

2020 State Conference

Suggestion made that DC/ALT DC put the State Conference together. This sounds more like a regional event. The HOD would be too involved.

Diane Worlock states possible/tentative that Toledo-Lucas may hold 2020 State Conference. We will know more by Winter Board Meeting.

Teleconferencing/Pre-paid Credit Cards

Discussion over using prepaid credit card for committees teleconferencing. Suggestion made to use a prepaid card of \$150.00 and Clare Ley to be Administrator for this.

Amy McMasters made a motion to acquire a prepaid credit card for \$150.00 and Clare Ley to be Administrator.

Kirren Finn seconded the motion.

Vote taken.

Motion Carried.

NEW BUSINESS:

Winter Board Meeting.

Discussion on when to hold the meeting.

Dianne Moreland made a motion to have the Winter Board Meeting Saturday January 12th at 10:00 AM through teleconference.

Kirren Finn seconded the motion.

Vote taken.

Motion Carried.

We will be sending out more information soon. Please send all reports to Amy Adams at the following email: adamsa44@aol.com. Please have reports in numbered format. Reports will be due no later than January 5th, 2019.

Nominating Committee:

The following positions/offices are up for nomination:

Vice-President

Secretary

Treasurer

Speaker of the House

Vice Speaker of the House

The following District Councilors: 2-year term.

#2, #3, #6, and #12.

ALT DC are 1-year term and all Districts available.

Consent to Serve Forms are available. Please have completed Consent to Serve Forms turned into Melanie Shearer by 12/20/18.

Membership Committee:

Ohio State Medical Symposium is scheduled April 5th, 2019.

Clare Ley put in for a table for us. She requested the OSSMA table to be right next to the Ohio State AMA table. The table location will be closer to all the traffic. She put in for \$750.00

April Schachleiter motioned for the \$750.00 table for 4/5/19 Ohio State Medical Symposium.

Dianne Moreland seconded the motion.

Vote taken.

Motion carried.

OSMA would like to collaborate and co-sponsor Educational Events. These will need to be approved by AAMA for CEU's.

Natasha Geno passed out marketing tools for membership. She has AAMA web keys/flash drives to hand out all about AAMA and Medical Assisting.

Clare Ley proposed to place an Ad to the Ohio Academy of Family Physicians quarterly flyer. The Ohio Academy will be having two workshops coming up in January, this would be a good marketing tool. Suggested \$385.00 each quarter.

The Board would like investigation into this proposal concerning budget and more options.

Dianne Moreland made a motion to table this until further information is available.

Rebecca Azbell Seconded the motion.
Vote taken.
Motion Carried.

Since the Fall Board meeting, we held a Board weekend vote through email on 11/17 and 11/18 for 1/3rd page colored add for \$385 a quarter. Votes were sent in to President Natasha Geno, Amy Adams and Judy Kronenberger. Votes received all agreeing to proceed with proposal.

ANNOUNCEMENTS:

SWOCA Thanked everyone for attending Fall seminar and Board Meeting. Also Thanked everyone for all the donations to the Mary Buckley Fund.

Deb Novak mentions Anna Johnson from AAMA will be retiring at the end of the year.

Since Laura Mizicko was out for the meeting; Amy Adams will send the Attendance Sheet to Laura ASAP, so Laura can send out the check for attending board members.

Congratulations to Aimee Wicker and Deb Novak for AAMA positions!!!

Awards at Nationals: Jennifer Dietz for Helping Hands and Lora Wilson for Blue Star Mothers donations. Congratulations!!!

ADJOURNMENT: The meeting was adjourned by the President Natasha Geno at 4:00PM.

NEXT MEETING: The next meeting will be Saturday January 12th at 10:00 AM teleconferencing. More information to follow.

REPORTS DUE BY: Reports due to Amy no later than January 5th, 2019 at adamsa44@aol.com in numbered format.