

**58<sup>th</sup> Session of the House of Delegates**  
**Ohio State Society of Medical Assistants**  
**OSSMA Secretary Report**  
**April 17, 2015**  
**Perrysburg, Ohio**

\*Diana Rogers, Speaker of the House, called the 58<sup>th</sup> Annual Meeting of the Ohio State Society of Medical Assistants in session at 8:00 a.m.

\*Rebecca Azbell, Vice Speaker of the House, presided over portions of the House of Delegates.

\*Seated in the House were 37 delegates and 6 alternate delegates.

**\*Invocation:** Judy Harlan gave the invocation.

**\*Presentation of the Colors and Pledge of Allegiance:** American Legion, Post 28, Perrysburg

**\*Singing of the Star Spangled Banner:** sung by Bridget Stachowski

**\*Proclamation:** The Proclamation from the city of Toledo will be presented by Rhonda Lazette.

**\*Head Table:**

Dr. Catherine Tabb, State Medical Advisor

Michael Pfeil, LVH, CMA (AAMA), our AAMA representative

Rebecca Azbell, Vice-Speaker of the House

Carol Watts, House Parliamentarian/Treasurer

Diana Rogers, Speaker of the House

Laura Mizicko, Secretary

Aimee Wicker, President

Tammy McClish, Vice-President

Mary Elizabeth Browder, Immediate Past President

**\*District Councilors:**

Kathryn Harknett: District #1

Toscha Jackson: District #2

Kathleen Bender: District #3

31 Judie Alessi: District #4  
32 Karen Bacho: District #5  
33 Rose Orologas: District #6  
34 Dianne Moreland: District #10  
35 Judy Harlan: District #11  
36 Judi Michaels: District #12  
37 Natasha Geno: Members at Large

38

39 **\*Past Presidents in Attendance:**

40	Anna Mae Albert, CMA-A	1984-1985(unable to attend at last minute)
41	Diane Morlock, CMA	1988-1989
42	Cheryl Kuck, CMA-C	1994-1995
43	Judy Harlan, CMA	1997-1998
44	Doris Delasandro	1987-1988
45	Barbara Wilson, CMA	1991-1992
46	Carol Watts, CMA	1999-2000 & 2005-2006
47	Deborah Novak, CMA	2000-2001
48	Dawna Pyle, CMA	2001-2002
49	Rhonda Lazette, CMA	2002-2003
50	Loxie Kistler, CMA	2004-2005
51	Clare Ley, CMA	2006-2007
52	Norma Jean Crown, CMA	2008-2009
53	Rebecca Gibson-Lee, CMA	2009-2010
54	Judy Kronenberger, CMA	2011-2012
55	Mary Elizabeth Browder, CMA	2013-2014

56

57 **\*Introduction of Life Members (in attendance today)**

58 Carol Watts  
59 Judy Harlan

60

61  
62  
63 **(Unable to Attend)**  
64 Anna Mae Albert  
65 Laura Haynes  
66  
67 **In our hearts and memory:**  
68 Sylvia Klotz  
69 Connie Krebs  
70 Carrie Redd  
71 Nina LaBarbara  
72 Carol Bilski  
73  
74 Laura Mizicko, OSSMA Secretary will be taking the minutes of the house  
75  
76 **\*Physician Advisor:**  
77 Dr. Catherine Tabb welcomed everyone to the Conference and a wonderful lineup of speakers.  
78  
79 **\*AAMA Representative:**  
80 Michael Pfeil, LVN, CMA (AAMA) gave thanks for being invited to the conference and for the  
81 wonderful sessions that the conference had in store for everyone.  
82 **\*President Aimee Wicker:**  
83 Aimee Wicker welcomes members to the House of Delegates and to the conference.  
84 **\*Report of the Credential Committee: Rhonda Lazette**  
85 Total Delegates: 37  
86 Total Alternates: 6  
87 Majority Vote: 20  
88 Total Voting Power: 37  
89 2/3 Vote: 25  
90

91 **Natasha Geno** gave a motion to accept the Credential Committee report. Judy Harlan  
 92 seconded the motion. Vote taken. Motion carried.

93 **\*Amended Report of the Credential Committee: Rhonda Lazette**

94 Diana Rogers reported that one member forgot her card and Diana verified the credentials.  
 95 Judy Harlan made a motion to accept this member and Ivana Susaneck seconded the motion.  
 96 Vote taken. Motion carried.

97 Total Delegates: 38

98 Total Alternates: 7

99 Majority Vote: 20

100 Total Voting Power: 38

101 2/3 Vote: 25

102 April Schachleiter made a motion to accept the amended Credential Committee Report and  
 103 Kirren Finn seconded the motion. Vote taken. Motion carried.

104

105 **\*Adoption of the Program: Rhonda Lazette**

106 Rhonda Lazette presented the program with the following changes: 4/18/2015 2-4 pm massage  
 107 session was cancelled and in place was Mary Elizabeth Browder speaking on "Health Literacy"

108 Paula Birney made a motion to accept the official program of the OSSMA 58<sup>th</sup> Annual  
 109 Conference with revision. Deb Novak seconded the motion. Vote taken. Motion carried.

110

111 **\*Rules Committee:**

112 Chair: Judy Harlan, Heartland

113 Rebecca Gibson-Lee, Summitt

114 Agnes Root, Tri-County

115 Rose Orologas, Tri-County

116 Judy reported that they meet at pre-convention meeting and discussed the rules and accept as  
 117 written. Vote taken. Motion carried.

118

119 **\*Announcements of Appointed Positions**

120 Timekeeper: Carol Watts of Franklin County

121 Pages: Audrey Beros, Stephanie Rogers, Lisa Stalling: students from Zane State

122 Sergeant at Arms: Cheryl Kuck of West Central Ohio

123     Parliamentarian: Carol Watts of Franklin County

124

125     Tellers:

126     Chair: Dawna Pyle: Stark County

127     Melanie Shearer: Cuyahoga

128     Helene Clay: Tri-County

129

130     **\*Announcements of Committee Appointments**

131     A list of committee appointments can be found on pages 54 and 55 of the delegate's packet.

132

133     **\*Election of Officers:**

134     Mary Elizabeth Browder will be writing the slate of officers and nominations on the board.

135

136     **Vice president Nominations:**

137     **Agnes Root, Tri-County nominated Diana Rogers, Tri-County**

138

139     **Secretary Nominations:**

140     Laura Mizicko, Tri-County had sent in a consent to serve

141     Jennifer Dietz, Cuyahoga nominated Ivana Susanek, Cuyahoga

142

143     **Treasurer Nominations:**

144     Karen Bacho, Cuyahoga nominated Carol Watts, Franklin County

145

146     **Speaker of the House Nominations:**

147     Rebecca Azbell had sent in a consent to serve

148     Judy Kronenberger, Montgomery County, had sent in a consent to serve

149

150     **Vice-Speaker of the House Nominations:**

151     Judie Alessi, Toledo-Lucas, had sent in a consent to serve

152     Lora Wilson, Montgomery, had sent in a consent to serve

153 Deborah Novak, Southwest Ohio, asked for a 2 minute caucus.

154 **\*Election of District Councilors:**

155 District #2: Lora Wilson, Montgomery, nominates Diana McDaniel, Montgomery

156 District #3: Emily Miller, West Central, nominates Julie Fogt, West Central

157 District #6: Rose Orologas, Tri-County, nominates Dawna Pyle, Stark

158 District #8: Shay Brooks, Muskingham, nominates Heather Stevens, Muskingham

159 District #12: Becky Gibson-Lee, Summit, nominates Judy Michaels, Summit

160

161 Diana Rogers, Speaker, announced that since Dawna Pyle was nominated for District #6, she  
162 will have to step down. Barbara Wilson has agreed to take her place as chairperson of the  
163 Tellers.

164

165 **\*Election of Alternate District Councilors:**

166 District #1: April Schachleiter had sent in a consent to serve form

167 District #2: Lora Wilson, Montgomery, nominates Clare Hays, Montgomery

168 District #3: Julie Fogt, West Central, nominates Kathleen Bender, West Central

169 District #4: Paula Birney, Toledo-Lucas, nominates Rhonda Lazette, Toledo-Lucas

170 District #5: Norma Jean Crown, Cuyahoga, nominates Jennifer Dietz, Cuyahoga

171 District #6: Agnes Root, Tri-County, nominates Rose Orologas, Tri-County

172 District #8: Heather Stevens, Montgomery, nominates Shanna Brooks, Montgomery

173 District #10: Natasha Geno, Franklin, nominates Janel Mullet, Franklin

174 District #11: Judy Harlan, Heartland nominates Vera Merrick, Heartland

175 District #12: Anna Hawley, Summit nominates Jennifer Krimaschewicz, Summit

176 MAL: Natasha Geno, Franklin nominates Kelly Toops

177

178 **\*Election Results:**

179 Ballots were distributed and the results were as follows:

180 Total Delegates: 38

181 Number of legal votes necessary to elect: 22

182 Ballots cast: 38

183 Ballots rejected or destroyed: 1

184    **\*Election of Officers Results:**

185    Vice President: Diana Rogers

186    Secretary: Laura Mizicko

187    Treasurer: Carol Watts

188    Speaker of the House: Judy Kronenberger

189    Vice Speaker of the House: Lora Wilson

190

191    **\*Election of District Councilors:**

192    District #2: Diana McDaniel

193    District #3: Julie Fogt

194    District #6: Dawna Pyle

195    District #8: Heather Stevens

196    District #12: Judy Michaels

197

198    **\*Election of Alternate District Councilors:**

199    District #1: April Schachleiter

200    District #2: Clare Hays

201    District #3: Kathleen Bender

202    District #4: Paula Birney

203    District #5: Jennifer Dietz

204    District #6: Rose Orologas

205    District #8: Shanna Brooks

206    District #10: Janel Mullet

207    District #11: Vera Merrick

208    District #12: Jennifer Krimaschewicz

209    MAL: Kelly Toops

210    Barb Wilson said that we need a motion to destroy the ballots. Kathleen Bender, West Central  
211    made a motion to destroy the ballots and Kirren Finn, Ohio Regional, seconded the motion.

212    Vote taken. Motion carried.

213

214 **\*Election of Delegates to the AAMA Annual Meeting in Portland, Oregon September 18-**  
215 **21, 2015:**  
216

217 **Delegates to AAMA Annual Meeting Nominations:**

218 Ivana Susanek, Cuyahoga sent in a consent to serve

219 Natasha Geno, Franklin County sent in a consent to serve

220 Paula Birney, Toledo-Lucas, nominates Judie Alessi, Toledo-Lucas

221 Kathleen Bender, West Central, nominates Julie Fogt, West Central

222 Natasha Geno, Franklin, nominates Mary Elizabeth Browder, Cuyahoga

223 Vera Merrick, Heartland, nominates Judy Harlan, Heartland

224 Diana McDaniel, Montgomery, nominates Toscha Jackson, Montgomery

225

226 Paula Birney asked for a 2 minute caucus

227 Paula Birney asked for an additional 2 minute caucus

228 Judy Harlan came to the microphone and went over pages 15 and 16 of the delegate's packet  
229 regarding the guidelines for delegates to the AAMA convention.

230

231 **\*Announcements**

232 Dianne Morlock asked to meet with incoming/outgoing officers after the meeting.

233 Diana Rogers made an announcement that in the introductions District Councilor #5 is Ivana  
234 Susanek and not Karen Bacho.

235 The 58<sup>th</sup> House of Delegates was recessed at 10:17 a.m. The second session will start back at  
236 2:00 p.m. The delegates need to be in the room at 1:45 p.m.

237 **The afternoon session of the 58<sup>th</sup> Annual Meeting of the Ohio State Society was called to**  
238 **order at 2:00 p.m.**

239 **\*Credential Committee Report:**

240 Rhonda Lazette, Chair of the Credentials Committee came forward to give her report

241 Total Delegates: 38

242 Total Alternates: 3

243 Total Voting Power: 38

244 Majority: 20

245 2/3 Vote: 25



246 Natasha Geno, Franklin County, gave a motion to accept the credentials committee report.  
247 Ivana Susaneck seconded the motion. Vote taken. Motion carried.

248

249 **\*Officers and Committee Reports:**

250 Loxie Kistler, Chair of the Officer and Committee Reports gave her report and said that there  
251 were only 2 reports that needed to be corrected: District #10 and Nominating Report. All of the  
252 other reports were corrected. She made a motion to accept the reports. Vote taken. Motion  
253 carried.

254 **\*Articles of Incorporation and Bylaws:**

255 Deb Novak, Chair of the Articles of Incorporation and Bylaws Committee came forth and went  
256 over each article individually.

257 **Page 17, Article 4- Component Chapters.** Deb Novak said that on the recommendation of this  
258 committee to accept this article as written.

259 There was no discussion on this article and vote taken. Motion carried

260 **Page 18, Article 7 Section 4-House of Delegates and Nomination and Election of Officers**  
261 **and Trustees.**

262 Deb Novak said that on the recommendation of this committee to accept this article as written.

263 There was no discussion on this article and vote taken. Motion carried.

264 **Page 19, Article 9-Committees.** Deb Novak said that on the recommendation of this  
265 committee to accept this article as written.

266 There was no discussion on this article and vote taken. Motion carried.

267 **Page 20, Article 4-Component Chapters.** Deb Novak said that in the committee, they decided  
268 to delete this due to editorial correction.

269 **Page 21, Article 7 Section 12-House of Delegates and Nomination and Election of Officers**  
270 **and Trustees.** Deb Novak said that in the committee, they decided to delete this section.

271 **Page 22, Article 8-Duties of Officers and Trustees.** Deb Novak said that on the  
272 recommendation of the committee that since there is a split discussion on this article, the  
273 committee feels that we need to discuss this in the House of Delegates.

274 **Discussion:**

275 Loxie Kistler, Ohio Regional stated that at National, they discuss committee chairs should have  
276 voting power and AAMA said no. If we align with the AAMA, then we really need to think about it  
277 because we would be out of align with National.

278 Lisa Courts, SWOMCA asked why we are voting on this. If we would vote yes, then we would  
279 not be in alignment with National.

280 Deb Novak, SWOCMA states that some states do not have delegate representation in the  
281 House.

282 Kirren Finn, Ohio Regional, asked “Do we have documentation on the increase of voting power  
283 if we vote yes?”

284 Diana Rogers asked if members wanted a 2 minute caucus. Members took a 2 minute caucus.

285 Paula Birney, Toledo-Lucas, reminded everyone that committee chairman are not elected but  
286 appointed.

287 Judy Harlan, Heartland, stated that if we increase voting power do we have to do something  
288 with quorum? We would have to increase the quorum if we vote yes.

289 Diana Rogers asked the delegates to vote. Yes to accept and No to reject. We had 5 members  
290 to vote yes and 32 members to vote no and had 1 to abstain. Vote taken. Motion defeated.

291 **\*Election of Delegates to the AAMA Annual Meeting**

292 Total Delegates: 38

293 Number of legal votes necessary to elect: 25

294 Ballots Cast: 38

295 Ballots rejected or destroyed: 1

296 1<sup>st</sup> Delegate: President: Tammy McClish

297 2<sup>nd</sup> Delegate: Vice President: Diana Rogers

298 3<sup>rd</sup> Delegate: Ivana Susaneck

299 4<sup>th</sup> Delegate: Natasha Geno

300 Due to the voting, we will need to reballot for the 5<sup>th</sup> and 6<sup>th</sup> delegate. The ballot will be for Judie  
301 Alessi, Mary Elizabeth Browder, Judy Harlan, Tosha Jackson. Ballots were distributed and had  
302 a recess to count the ballots.

303 Total Vote: 38

304 Legal vote: 25

305 Ballots cast: 38

306 Destroyed or rejected ballots: 1

307 **Election of Delegates to the AAMA Annual Meeting:**

308 5<sup>th</sup>: Judie Alessi

309 6<sup>th</sup>: Mary Elizabeth Browder

310

311 **\*Election of Alternate Delegates to the AAMA Annual meeting in Portland, Oregon**  
312 **September 18 – 21, 2015.**

313 **Nominations:**

314 Kathleen Bender, West Central Ohio nominated Jule Fogt, West Central

315 Lora Wilson, Montgomery, nominated Tosha Jackson, Montgomery

316 Rose Orologas, Tri-County, nominated Laura Mizicko, Tri-County

317 Natasha Geno, Franklin, nominated Judy Harlan, Heartland

318 Emily Miller, West Central Ohio, nominated Aimee Wicker, West Central

319 Ivana Susanek, Cuyahoga, nominated Karen Bacho, Cuyahoga

320

321 **\*Election of Officers for Nominating Committee:**

322 Nominations:

323 Kirren Finn, Ohio Regional, asked for a 2 minute caucus.

324 Paula Birney, Toledo-Lucas, asked to have an explanation of what constitutes duties of  
325 nominating committee. Rebecca Azbell, Vice Speaker, read the definition of the Nominating  
326 Committee.

327 Loxie Kistler, Ohio Regional, nominated Kirren Finn, Ohio Regional

328 Ivana Susanek, Cuyahoga nominated Melanie Shearer, Cuyahoga

329 Amy McMasters, Toledo-Lucas nominated Paula Birney, Toledo-Lucas

330 Lora Wilson, Montgomery, nominated Vivian Harris, Montgomery

331

332 Since there are only 4 nominations for the nominating committee and only need 4 members, ask  
333 for a vote of acclamation. Vote taken. Motion carried.

334 **\*Election of Nominating Committee:**

335 Kirren Finn, Ohio Regional

336 Melanie Shearer, Cuyahoga

337 Paula Birney, Toledo-Lucas

338 Vivian Harris, Montgomery

339

340 **\*New Business/Unfinished Business:**

341 Judy Harlan expressed a concern that no one has heard from Terri Hopkins and Firelands is  
342 hosting the 2017 conference. Diana Rogers and Loxie Kistler have tried to reach Terri but no  
343 response. This will need to be brought to the post-convention board meeting to discuss.

344

345 **\*Conference sites for the next 5 years:**

346 2016 Ohio Regional  
347 2017 Firelands  
348 2018 Montgomery County  
349 2019 Franklin County  
350 2020 Summit County  
351 Julie Fogt asked if West Central Ohio could host the 2021 convention. Tammy was texting Terri  
352 Hopkins while discussion was going on. Diana Rogers was asking if any chapters would be  
353 willing to host the 2017 convention. Deferred to the post-convention board meeting. While  
354 waiting for the tellers to come back, West Central Ohio decided that they will hold the 2017  
355 convention and Cuyahoga will host the 2021 convention.

356 **\*Election of Alternate Delegates to AAMA Annual Conference:**  
357 Total Number: 38  
358 Ballots cast: 38  
359 Number of legal votes necessary to elect: 25  
360 Ballots rejected or destroyed: 0  
361 **Alternate Delegate #1:** Tosha Jackson  
362 **Alternate Delegate #2:** Julie Fogt  
363  
364 Judy Harlan, Heartland made a motion to destroy all of the ballots. Tosha Jackson seconded  
365 the motion. Vote taken. Motion carried.  
366  
367 **\*Announcements:**  
368 \*Judy Harlan wanted us to take a look at the placard of past presidents.  
369 \*Kathleen Bender wanted to thank everyone who tried to run.  
370 \*Rhonda Lazette reiterated the message that the massage session was canceled and that Mary  
371 Elizabeth Browder will speak in her place from 2-3 pm on "Health Literacy". Also gave a count  
372 of the registration: Total 137 registrations with 98 being full registrations. Also wanted to  
373 remind everyone to visit the Mary Buckley table.  
374 \*Judy Harlan wanted everyone to thank Paula Birney's daughter for singing the Star Spangled  
375 Banner and to thank Diana Rogers and Becky Azbell for doing a fine job of the House of  
376 Delegates.  
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378 Meeting Adjourned at 3:34 p.m.  
379 **Respectfully Submitted by Laura Mizi0cko, CMA (AAMA), OSSMA Secretary**

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